



Request for City Council Committee Action From the Department of Human Resources

Date: July 21, 2003

To: Ways & Means Committee

Prepared or Submitted by: Amy Hirsch/Timothy Giles Phone: 673-3344

Approved by: _____
Pam French John Moir
Director, Human Resources (Interim) City Coordinator

Subject: **Approve the classification of Telephony Technician II and related salary ordinance**

Recommendation:

- 1) Classify two positions from Systems Integrator II (Grade 7) to Telephony Technician II (Grade 7) with 333 points in the Data Processing Promotional Line, effective November 1, 2002, with an annual salary range of \$42,108 - \$61,200.
- 2) Reclassify the incumbents, Christian Hoiland and Derek Polus, effective November 1, 2002, pursuant to the applicable letter of agreement executed with IBEW Local #292 – Electrical Technicians.
- 3) Adopt the salary ordinance for Telephony Technician II effective November 1, 2002. The salary ordinance is attached for your convenience.

Financial Impact (Check those that apply)

- ☐ No financial impact or Action is within current budget.
- ☐ Action requires an appropriation increase to the Capital Budget
- ☐ Action requires an appropriation increase to the Operating Budget
- ☐ Action provides increased revenue for appropriation increase
- ☐ Action requires use of contingency or reserves
- ☒ Other financial impact (Explain): **See background information**
- ☐ Request provided to the Budget Office when provided to the

Committee Coordinator

Background/Supporting Information

The BIS Department initially established a position responsible for phone and data cabling maintenance for various City departments. Since that time, the positions have increased in scope of responsibility. This change, in addition to the department's desire to create a clearer promotional line, resulted in a request for a study to ensure proper classification.

Duties of the position include acting as a lead on City voice and data cabling projects. This includes installing and changing voice and data cabling, phone devices, and equipment, testing, diagnosis, and repair of voice and data cabling infrastructure and voice systems equipment, as well as design and planning of voice and data cabling infrastructure.

I recommend the classification title Telephony Technician II, with 333 points, allocated to Grade 7 of the Data Processing Promotional Line, with an annual salary range of \$42,108 - \$61,200, effective November 1, 2002. The incumbents will be reclassified along with the position pursuant to the applicable letter of agreement.

This position will be represented by International Brotherhood of Electrical Workers, Local #292 – Electrical Technicians and will have the FLSA designation of non-exempt. The salary has been negotiated with the union and the department has sufficient funds to accommodate these recommendations.

cc via e-mail: Timothy Giles, Employee Services
Connie Selly, Manager, ITS
Archie Carlos, Human Resources
Mike Anderson, Central Payroll
Betty Stanifer, Classifications
Linda Webster, HRIS
Dan Ferguson, IBEW – Local #292